



St. Mary's RC Primary School

**Marking Policy
January 2017**

St. Mary's R.C. Primary School

MARKING POLICY

To be effective, our marking:

- aims to help children learn, not to find fault
- comments aim to be positive and constructive
- is often done while a task is being carried out, through discussion between child and teacher
- will be marked as soon as possible after completion and returned to the child
- is used sensitively and with discretion.
- is kept up to date

Aims:

- to enable children to attain the highest possible standards of work by giving guidance on what has been done well and what could have been improved
- to encourage, motivate, support and promote positive attitudes
- to ensure that marking has a clear focus on the learning objective and the success criteria of the task set
- to ensure a uniform approach throughout school.
- ensure that children get early feedback and marked work is returned as soon as possible, daily when possible provide opportunities for children to constructively mark their own work against the learning objective/success criteria of the task
- to allow pupils to reflect on their learning and set new targets together with the teacher
- to allow peers to reflect on others' work and provide assessments and evaluations when necessary

Marking is not a task just for teachers – there is a clear distinction between marking and assessing. Teachers and teaching assistants are both seen as vital roles in the marking process. When using marking as an assessment tool then teachers are expected to take a clear lead so that this time consuming process has a clear value and is used to move children's learning.

PROCEDURES

Marking of Written work in Key Stage 1

- Work is marked with the child present, wherever possible
- An appropriate comment to be made, which can be read back to the child if s/he is unable to read it for her/himself
- Specific point(s) of learning to be picked out for correction (not everything)
- Comments may be verbal, they need not always be written
- To correct, a cross is placed next to the work to be corrected, and the correction written beside it (for teacher and/or child)
- Marking is to be positive, wherever possible, with smiley faces, stamps etc. used when desirable.

Marking of Written work in Key Stage 2

KS2

Correction for spelling, punctuation, grammar (see Marking Code Appendix)

Self correction of early drafts.

Correction by self/peers/teacher of second draft using marking code:-

Written comment and signature of marker.

Next steps to be used to challenge and progress learning. Next steps must be in the form of an **ACTION** or **CHALLENGE** or **QUESTION**

Self Improvement Time(SIT time) to take place at the beginning of the subject, children to use green pen to show improvements/next steps in their learning.

Marking of Maths

- Interventions are to be headed and underlined, at the end of a piece of work when they take place (daily).
- Answers that are incorrect need to be marked with a “c” which indicates the child will go for the intervention session within that day.
- See Maths Lead for rationale behind Maths Making and Mastery

Marking codes

O or __ = Any other corrections

? = Not clear

∧ = Need to insert missing word

|| = Two vertical lines – new paragraph needed

sp = Spelling (find correct spelling in dictionary and write it three times underneath your work)