

Annual Governance Statement for the Governing Body of St Mary's Roman Catholic Voluntary Aided Primary School, Richmond 2015 to 2016

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of **St Mary's Roman Catholic Voluntary Aided Primary School, Richmond** Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure its money is well spent**

Governance arrangements

The governing Body of **St Mary's Roman Catholic Voluntary Aided Primary School, Richmond** was reconstituted in July 2015 and is now made up of:

One Headteacher
 Two Parent Governors (vacancy)
 One Staff Governor
 One LA Governor
 Seven Foundation Governors (2 vacancies)

The Governing Body have a broad range of skills and experience. Governors have areas of interest and expertise and take responsibility for monitoring an aspect of improvement in the school.

Governor	Skills, interests, experience	Monitoring
Stephen Lawson Chair	Finance Law Education	Upper KS2 Transition Data Analysis Finance
Arlene Kane Vice Chair	Education Finance Health and Safety	KS1 Safeguarding Premises
Dee King	Education Special Educational Needs and Disability	Disadvantaged Pupils Pupil Premium
Sam Weston	Education Transition Special Educational Needs	Lower KS2 Literacy
Anna White	Education School Assessment Teaching and Learning	EYFS Curriculum Planning

Sarah Cox Parent Governor	Education	Behaviour
Karen Jessop Parent Governor	SEN	
Father Dan	Social Moral Spiritual and Cultural	Transition Religious Life of the School
Sarah Fautley	Teaching and Learning	Curriculum

The governing body has programme of meetings throughout the school year that focuses on specific areas of governance.

Academic Year 2015-16	Date of Meeting	Paper out	Time
Autumn Term 2015			
School Improvement	Wednesday 14 th October 2015	07.10.15	5.30pm
Resource	Thursday 15 th October 2015	08.10.15	5.30pm
FBG	Wednesday 18 th November 2015	11.11.15	5.30pm
Spring Term 2016			
School Improvement	Wednesday 3 rd February 2016	27.01.16	5.30pm
Resource	Thursday 4 th February 2016	28.01.16	5.30pm
FBG	Thursday 17 th March 2016	10.03.16	5.30pm
Summer Term 2016			
School Improvement	Wednesday 15 th June 2016	08.06.16	5.30pm
Resource	Thursday 16 th June 2016	09.06.16	5.30pm
FBG	Wednesday 6 th July 2016	29.06.16	5.30pm

Each meeting covers aspects of school improvement and monitoring of self-evaluation.

Attendance record of governors

A record is kept by the clerk to the governing body, of governors attendance at meetings, details of attendance can be found on page 1 of the minutes of the minutes

Meetings need to be 'quorate' to ensure that decisions can be made

The work we have done on our committees and in the governing body meetings:

The Governing Body reconstituted in the Autumn Term and reviewed the membership of the committees to ensure expertise was prevalent for driving school improvement.

The School Mission Statement and Vision Statement are reviewed at the Governors Planning Meeting held early in the Autumn term every year, giving the governors a clear direction to move the school forward.

The Governing Body ensure that all relevant guidance from DfE and the Diocese of Middlesbrough is followed and that all statutory requirements are met.

Resources

- Ensure the school gets best value for services and resources.
- Achieve the Schools Financial Value Standard and Assurance.
- Ensure a well managed budget so that forecasting is accurate and improvements are timely.
- Successful bid to secure funding for a new classroom to replace the existing temporary classroom unit.
- Recruitment of high quality staff in Y4, Reception and part time Y6 including General Teaching Assistant across school.
- Ensure school has followed Health and Safety guidelines and policies to provide a safe and stimulating learning environment for pupils, parents and staff.

School Improvement

- Set ambitious targets for expectations at the end of each Key Stage
- Monitor progress of pupils in each year group against their expectations.
- Analyse school data and ensure improvements in the curriculum are implemented to further develop maths and writing.
- Monitor the implementation of the New Curriculum 2014.
- Work closely with school to ensure disadvantaged pupils are achieving their

potential and are receiving any relevant support.

- Ensure policies and guidance are updated, relevant and shared across school.
- Ensure teaching and learning is adapting to meet the demands of the new curriculum.

Strategic Planning for the future

Governors work closely with the Senior Leaders to draw up and implement the School Development Plan. The School Development Plan identifies improvements the school needs to make following analysis of school data, self-evaluation, Local Authority consultation and Ofsted Inspection priorities.

The main priorities in 2014 to 2015 were:

- Improve the quality of teaching so that it is consistently good or better.
- Ensure that pupils' progress is tracked rigorously in all lessons so that all pupils are able to make consistently rapid progress.
- Raise achievement in writing, maths and RE
- Implement the New Curriculum 2014

The main priorities for 2015 to 2016 are:

- Strengthen the capacity of middle leaders to lead subject areas and implement improvements in teaching and learning.
- Raise achievements in writing and maths by the end of each Key Stage.
- Embed in school tracking system to accurately assess pupils' progress.

How to contact your governing body

Information about the school's governing body is available on the governors' page of the school's website <http://www.st-marysrc-pri.n-yorks.sch.uk/welcome/governing-body/>

The Chair of Governors may also be contacted via the school admin email: admin@st-marysrc-pri.n-yorks.sch.uk

St Mary's RC Primary School, Richmond (Voluntary Aided) **Governing Body – membership 2015 to 2016**

Governor	Category	Term of office expiry date
Stephen Lawson	Foundation	April 2016
Arlene Kane	Foundation	April 2017
Jill Collins	Headteacher	N/A
Sarah Cox	Parent	December 2017
Sarah Fautley	Staff	September 2019
Karen Jessop	Parent	June 2019

Dee King Father Dan O'Neill Sam Weston Anna White	Foundation Foundation Local Authority Foundation	February 2019 April 2018 September 2018 June 2018
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St Mary's RC Primary School, Richmond (Voluntary Aided)
Governors' Attendance record for 2015 – 2016 (%)

Governor	FGB	Resource Committee	School Improvement Committee
Stephen Lawson	100%	100%	N/A
Arlene Kane	100%	100%	100%
Jill Collins	100%	67%	100%
Sarah Cox	100%	N/A	100%
Sarah Fautley	100%	N/A	0
Karen Jessop	100%	N/A	100%
Dee King	100%	33%	N/A
Father Dan O'Neill	100%	N/A	33%
Sam Weston	100%	N/A	67%
Anna White	100%	0	N/A
Peter Bennett	50%		

All absences have been approved.